

Travel Approval Form

Department: County Clerk

Event Name: 129th Annual County & District Clerks'
Association of Texas Conference

Location: Rockwall, TX

Event Dates: July 7-11, 2024

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

April Long _____

Court Decision:
This section to be completed by County Judge's Office



March 25, 2024

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

Sarah Gorge

Please make checks payable to:

Texas Association Of Counties

P.O. Box 2711 San Antonio, TX 78299
(800) 456-5974



Meeting Confirmation / Invoice

Hon. April Long
Johnson County, County Clerk
PO Box 662
Cleburne TX 76033

Member ID: 245765
Invoice Ref: 354930

MEETING NAME: 129th Annual County & District Clerks Association Conference
MEETING DATE: Sunday, July 7, 2024 through Thursday, July 11, 2024
MEETING LOCATION: Hilton Dallas Rockwall Lakefront
2055 Summer Lee Dr.
Rockwall, TX 75032

CONTACT US:

YOU ARE REGISTERED FOR THE FOLLOWING:

<i>Function(s)</i>	<i>Quantity</i>	<i>Rate</i>	<i>Amount</i>
Registration	1	\$250.00	\$250.00
Total:			\$250.00

Payment: \$0.00

Balance: \$250.00

PLEASE REMIT WITH PAYMENT

Please make checks payable to: Texas Association Of Counties

Invoice Ref: 354930

Balance: \$250.00

Bill To ID: 245917

Ms. Sarah George
Johnson County, Chief Deputy
PO Box 1986
Cleburne TX 76033

Amount Enclosed: _____

Texas Association Of Counties
P.O. Box 2711
San Antonio, TX 78299
(800) 456-5974

002500010245917603549307TJOHN



129th Annual County and District Clerks' Association of Texas Conference

July 07, 2024 - July 11, 2024

08:00 AM - 11:00 AM

Hilton Dallas Rockwall Lakefront (DALRW)
2055 Summer Lee Dr.
Rockwall, TX 75032

Contact Luz Hinojosa or Sam Burke at (800) 456-5974.
[Contact Us](#)

[Registration](#)

[OVERVIEW](#)

[HOTEL](#)

[AGENDA](#)

[CONTINUING
EDUCATION](#)

Noon - 5 p.m.: Registration and Information Desk Open

Location: Foyer, Hilton Dallas/Rockwall Lakefront

1 - 5 p.m.: Exhibits Setup

Location: Bella Harbor Ballroom ABC, Hilton Dallas/Rockwall Lakefront

6:30 - 9:30 p.m.: Welcome Reception: 80's Night and Poolside Karaoke

*Clerk Nominees Recognized



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OVERVIEW

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CONTINUING
EDUCATION

6:30 - 7:30 a.m.: Fitness Class: Sunrise Walk & Talk

Location: The Harbor

8 a.m. - 4:30 p.m.: Registration and Information Desk Open

Location: Foyer, Hilton Dallas/Rockwall Lakefront

8 a.m. - 5 p.m.: Silent Auction and CDCAT Store

Location: Schooner, Hilton Dallas/Rockwall Lakefront

8 - 9 a.m.: Breakfast and Coffee With Vendors

Location: Hilton Dallas/Rockwall Lakefront

9 - 9:30 a.m.: Opening Ceremony

Welcome • Invocation • Presentation of Colors • National Anthem • Pledges of Allegiance •
Recognition of Dignitaries

Moderator: Hon. Julie Smith, Potter County Clerk; President, CDCAT

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

9:30 - 10 a.m.: Special Introductions

Introduction of Retired Clerks, Regional Directors, Past Presidents, Retirees, Committee Members,
Sponsors, Sponsor Videos

Moderator: Hon. Julie Smith, Potter County Clerk; President, CDCAT

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

10 - 10:30 a.m.: Business Session

Moderator: Hon. Julie Smith, Potter County Clerk; President, CDCAT

Noon - 1:30 p.m.: Lunch on Your Own

10:30 - 11 a.m.: Refreshment Break With Vendors

Location: Bella Harbor Ballroom ABC, Hilton Dallas/Rockwall Lakefront

1:30 - 3 p.m.: Keynote: Closing the Gap Between What Sounds Good and What Gets Done

Speaker: Jim Bearden, CSP, Bearden Resource Group

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

11 a.m. - noon: State Bar: Joint Mission

Speaker: Hon. Velva L. Price, Tavis County District Clerk

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

3 - 3:30 p.m.: Refreshment Break With Vendors

Location: Bella Harbor Ballroom ABC, Hilton Dallas/Rockwall Lakefront

3:30 - 4:30 p.m.: Doing Retirement Right

Speaker: Amy Bishop, Executive Director, Texas County & District Retirement System (TCDRS)




Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

7 - 10 p.m.: President's Welcome Reception Concert by the Lake

Location: The Harbor

Resources

Social Media

ounties)  (<https://www.instagram.com/texascounties/>)  (<https://twitter.com/TexasCounties>)  (<http://www>



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Location: Foyer, Hilton Dallas/Rockwall Lakefront

8 a.m. - 5 p.m.: Silent Auction and CDCAT Store

Location: Schooner, Hilton Dallas/Rockwall Lakefront

8 - 9 a.m.: Breakfast and Coffee With Vendors

Location: Hilton Dallas/Rockwall Lakefront

9 - 10:30 a.m.: All things Reporting-Declassified!

Speaker: Sheri Woodfin, Court Consultant, Office of Court Administration

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

10:30 - 11 a.m.: Refreshment Break With Vendors

Location: Bella Harbor Ballroom ABC, Hilton Dallas/Rockwall Lakefront

11 a.m. - noon: Criminal Justice Information System (CJIS)

Speaker: Allante Smith, CJIS Field Auditor II, Department of Public Safety

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

Noon - 1:30 p.m.: Lunch on Your Own

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

1:30 - 2:30 p.m.: Office of Court Administration Reporting

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

2:30 - 3:30 p.m.: Risk Management

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

3:30 - 4 p.m.: Refreshment Break With Vendors

Location: Bella Harbor Ballroom ABC, Hilton Dallas/Rockwall Lakefront

4 - 5 p.m.: The Art of Negotiation: How To Get What You Want From Commissioners Court




Speaker: Mike Pendley, Chief Deputy, Williamson County Constables Office

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

6 p.m.: Night on Your Own

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Location: Foyer, Hilton Dallas/Rockwall Lakefront

8 - noon: Silent Auction and CDCAT Store

Location: Schooner, Hilton Dallas/Rockwall Lakefront

8 - 9 a.m.: Breakfast and Coffee With Vendors

Location: Hilton Dallas/Rockwall Lakefront

9 - 10:30 a.m.: Americans With Disabilities Act

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

10:30 - 11 a.m.: Refreshment Break With Vendors (Silent Auction ends at 11 a.m.)

Location: Bella Harbor Ballroom ABC, Hilton Dallas/Rockwall Lakefront

11 a.m. - noon: Clerk General Roundtable

Panelists: Hon. Beth Rothermel, Washington County Clerk

Hon. Clarissa Webster, Ector County District Clerk

Hon. Mary Anne Gonzalez, Schleicher County and District Clerk

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

Noon - 6:30 p.m.: Lunch and Afternoon on Your Own

6:30 p.m. - midnight: Evening Recognition

BANQUET • OFFICERS SWEARING-IN • CLERKS OF THE YEAR

Sponsored by Kofile Technologies

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront



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8 - 11:30 a.m.: Information Desk Open

Location: Foyer, Hilton Dallas/Rockwall Lakefront

8 - 9 a.m.: Light Breakfast

Location: Hilton Dallas/Rockwall Lakefront

9 - 10 a.m.: Records Retention

Speaker: Sebastian Loza, Government Information Analyst, Texas State Library and Archives Commission (TSLAC)

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

10 - 11 a.m.: HR: From Onboarding to Redirecting the Mission

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

11 - 11:30 a.m.: Closing Ceremony

Drawing of Prizes • Closing Remarks

Drawing — 2025 Conference Registration and Hotel Lodging

Elected clerks will have an opportunity to earn free registration and hotel accommodations for the next annual conference. Five winners will be selected in a random drawing. Must be present to win.

Location: Bella Harbor Ballroom DEF, Hilton Dallas/Rockwall Lakefront

12:30 - 2:30 p.m.: New Full Board of Directors Meeting




Location: Schooner

2:30 - 4:30 p.m.: Transition Meeting-Executive Board

Location: Schooner

Resources

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You're all set, April!

Hotel Information



Tru by Hilton Rockwall Dallas

2600 Summer Lee Drive
Rockwall, Texas 75032 USA
+1 972-722-6666

Stay Information

7 JUL
SUN — **11** JUL
THU

Guarantee policy

There is a credit card required for this reservation.

If you use a debit/credit card to check in, a hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.